



# MBIG IT SERVICES PVT. LTD.

Govt. of India

INTERNSHIP SCHEME 2024/25

## 1. ABOUT OF MBIG

MBIG IT SERVICES PVT. LTD. is a leading IT consulting and services company Headquartered in Ahemadabad, India. We offer a wide range of IT services, including:

- Software development, Web Development
- Mobile Development, Cloud Computing
- Data Analytics, Cyber Security
- IT Infrastructure Management, Business Process Outsourcing

We have a team of experienced and certified IT professionals who are passionate about helping our clients achieve their business goals. We have a proven track record of delivering high-quality IT solutions on time and within budget.

Our clients include a wide range of businesses, from startups to **Fortune 500 companies**. We have a deep understanding of the unique challenges faced by businesses in different industries, and we tailor our IT solutions to meet their specific needs.

We are committed to providing our clients with the best possible service. We are also committed to innovation and continuous improvement. We are always looking for new ways to use technology to help our clients succeed.

## 2. ELIGIBILITY

### **Educational Qualification:**

Students pursuing **Diploma (Polytechnic), B.E./B.Tech. in Computer Science/Information Technology, or B.Voc in relevant fields** are eligible to apply. Applicants must have secured a **minimum of 60% marks or equivalent CGPA** in their current academic program.

## 3. DURATION OF INTERNSHIP

The duration of the internship will be **3 month** and **6 month**

#### 4. SLOTS

Sr.No.	Location	Area of Internship	Slots
1.	Bhandara	Full Stack ReactJs & Java Developer [Polytechnic, B.E/B.Tech (computer/computer Science (CS)/IT) and B.Voc.	20
2.	Bhandara	Full Stack Java Development with AI/ML [Polytechnic, B. E/B. Tech. (computer/computer Science (CS)/IT) and B.Voc.	10
3.	Ahmedabad	Software Development [Polytechnic, B.E/B. Tech. (computer/computer Science (CS)/IT) and B.Voc.	30
<b>Total</b>			60

#### 5. PLACE OF INTERNSHIP

The internship will be offered at Bhandara, Ahmedabad

#### TOKEN STIPEND:

**This is a Paid Internship Program. During your internship, you will receive a stipend of ₹7,000 to support your training and development**

#### 6. HOW TO APPLY

**Interested and eligible candidates are required to apply exclusively through the online portal at <https://mbig.in/careers/> <https://mbig.in/application-form/>**

#### CERTIFICATE OF INTERNSHIP:

Certificates will be issued by the MBIG to the Interns on the completion of internship, subject to satisfactory performance, duly certified by his Supervisor/Mentor.

#### 7. CODE OF CONDUCT:

The Intern appointed by the MBIG shall observe the following Code of Conduct, which shall include but not be limited to, the following:

- (i) The Intern shall follow the rules and regulations, which are in general applicable to employees of the MBIG.
- (ii) The Intern shall follow the confidentiality protocol of the MBIG and shall not reveal to any person or organization confidential information relating to the MBIG, its work and policies.
- (iii) The Intern shall not claim any intellectual property right, of work done at the MBIG and has to strictly maintain the confidentiality of MBIG's intellectual property. Any violation/infringement will be viewed adversely against the Intern and may invite appropriate action.

- (iv) Interns may, with the prior permission of the MBIG, present their work to academic bodies and at seminars/conferences. However, even for this purpose information that is confidential to the MBIG cannot be revealed under any circumstances.
- (v) Any papers and documents written and/or published by the Intern should carry the caveat that the views are the personal views of the Intern and do not represent or reflect the views of the MBIG.
- (vi) Interns will follow the advice given to them by the MBIG regarding representations to third parties. No Intern shall interact with or represent the MBIG to the media (print and electronic).
- (vii) In general, an Intern is not permitted to interact with or represent MBIG in dealings with third parties. However, certain Interns may be expressly authorized to engage with third parties on behalf of MBIG, subject to the specific nature of their assigned roles and responsibilities.
- (viii) Interns will conduct themselves professionally in their relationship with the MBIG and the public in general.
- (ix) The mode of internship is physical only. Interns are required to be present at the MBIG premises from **10.00 am to 05.00 pm**, unless otherwise permitted by the Supervisor/Mentor in writing.
- (x) The Intern has to make his/her own accommodation arrangement during the internship.

## 8. TERMINATION:

- (i) The MBIG may disengage an Intern if the MBIG is of the view that the services of the Intern are no more required.
- (ii) The MBIG may terminate the services of the Intern at any time without assigning any reasons and with immediate effect.
- (iii) If the Intern decides to disengage from the MBIG, he should provide 2 weeks' prior notice.
- (iv) Upon termination, the Intern must hand over to the MBIG, any papers, equipment's or other assets which might have been given to the Intern by the MBIG in course of his internship with the MBIG. This will include any badges or ID Cards which may have been issued to the Intern.
- (v) If it comes to the notice of the MBIG that the person whose services have been terminated the MBIG continues to act in a manner which gives an impression that he is still working for the MBIG, the MBIG shall be free to take appropriate legal action against such person.
- (vi) The Competent Authority of MBIG may initiate appropriate action against erring Intern and decision of the Competent Authority would be final and binding on the Intern.

## 9. POWER TO REMOVE DIFFICULTIES:

The Competent Authority of MBIG shall have the power to remove any difficulty which may come in the way of the implementation of these internship guidelines.



Mrs. Ashvini Parkhedkar  
CEO OF MBiG